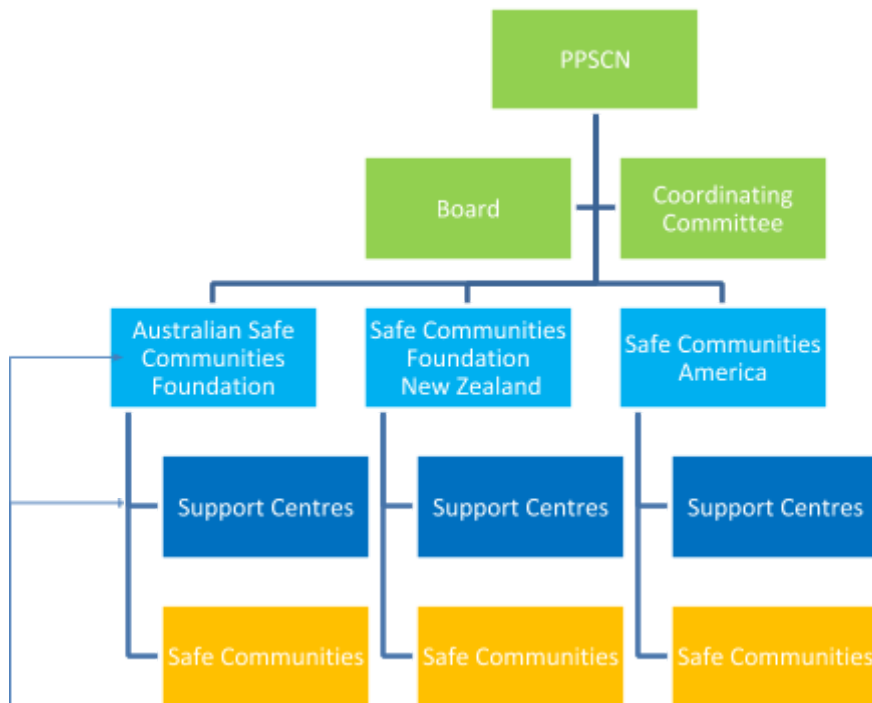


The Pan Pacific Safe Communities Network (PPSCN) is a membership based non-government organization working in injury/violence prevention and safety promotion. Rules of association are [available here](#).

The structure of the PPSCN is below:



**PPSCN Safe Community Accrediting Centres** are the peak body for safe communities in their country. They are the visible champion in community-based injury/violence prevention and safety promotion building local partnerships and collaborative relationships. They ensure that communities adhere to the PPSCN accreditation standards.

**PPSCN Support Centres** provide education, support, assistance and advice in injury/violence prevention and safety promotion to the communities in their country and the Pan Pacific region. PPSCN International Support Centres work in conjunction with their national accrediting centre and are committed to the principles and framework of the PPSCN. PPSCN International Support Centres are required to undergo an international peer-review process to become accredited.

### Benefits of becoming a PPSCN Support Centre

- International recognition as a PPSCN Support Centre
- Connected to a network of over 100 communities across the Pan Pacific region
- Use of the PPSCN logo
- Access to resources across the PPSCN network

## Criteria for PPSCN Support Centres

An organization seeking PPSCN Support Centre status must have a record of commitment and expertise in the injury/violence prevention and safety promotion field (minimum 5 years). They must commit to the principles and framework of the PPSCN and be nominated or invited to apply by their country peak body for Safe Communities.

The Safe Community model has six key principles and respective member countries have modified the number of indicators to better fit their respective application processes. PPSCN Support Centres must demonstrate an understanding of these six key principles.

### Overarching:

- Describe the structure of your organization. How long has it been operating, describe the roles within the organization and how they will support safe communities, how is it funded?
- Describe how your organization promotes the understanding and adoption of the Safe Community model.
- Describe your understanding of supporting a Community to achieve Safe Community accreditation.
- Provide evidence of how you will ensure the sustainability of your Support Centre.
- Describe how your organization contributes to a body of knowledge of the Safe Community Model within national and Pan Pacific networks and others working within the field of community safety.
- Attach letters of support from key agencies/individuals to your application. Of particular relevance is how you have worked together and how being accredited as a PPSCN Support Centre will further improve partnerships and collaborations.

### **Key Principle 1: Leadership & Collaboration: Demonstration of leadership by coalition or group focused on improving community safety.**

- Describe how your organization supports communities to develop governance and leadership?
- Describe how you support and nurture community networks.
- Describe how your organization supports a community coalition's strategic planning processes?

### **Key Principle 2: Programme Reach: The range and reach of community safety programmes operating throughout your region, including an indication of the extent to which they are based on proven or promising intervention strategies.**

- Clearly describe how you assist communities in a community scan of programmes they currently deliver.
- Describe how you have used available evidence/data to inform the selection of safety programmes/initiatives to be developed by partners?
- Clearly show through data, case studies, pictures, charts, etc. how your organization exemplifies this criteria. List the programmes that you have been involved with.

### **Key Principle 3: Priority Setting: Demonstration of programmes that target and promote safety for high risk/vulnerable groups and environments.**

- Describe how your organization advocates for action based on your knowledge of; the injury/violence problem, at risk population, latest research findings and intervention strategies.
- Describe how you support communities to identify and work with high risk and vulnerable groups to create opportunities for action.

**Key Principle 4: Data Analysis & Strategic Alignment: Analysis of available safety (injury, violence, crime and perception) data and how they align with established national/state/regional priorities and action plans.**

- How does your organization promote the use and sharing of high quality information and data to guide community based action?
- How does your organization provide expert guidance in the documentation and monitoring of injuries and causes of injury?
- Prepare an overview of national/local strategies which your work aligns with and explain the links.

**Key Principle 5: Evaluation: Outline of expected impacts and how they are being measured or evaluated.**

- Prepare an overview of the evaluation methods used by your organization.
- Describe how your organization supports the development and use of evaluation strategies in communities.
- Describe how your organization promotes the capability of communities to act on their interests while promoting the use of a scientific approach.

**Key Principle 6: Communication & Networking: Ongoing participation in local, national and international Safe Communities networks**

- Describe your efforts to date to promote the documentation of community based efforts at the regional, national and international levels.
- Describe how your organization can help to spread the message of the positive effects of safe communities?
- Describe how your organization supports accessible and systematic dissemination of knowledge and experience.

**A Centre applying for accreditation is:**

- Publicly affirming its commitment to supporting safe community initiatives;
- Contributing to knowledge development in the Pan Pacific network; and
- Committing to the PPSCN Support Centre capacity for 5 years.

## Eight steps for PPSCN Support Centre Accreditation

### Step 1

Accrediting Centre invites organization to apply to be a Support Centre. The applicant responds through a letter of intent to their local accrediting centre. An official response letter from the local accrediting centre is sent to the organization confirming their registration as a “support centre under preparation”. The local accrediting centre adds the organization to the PPSCN website.

### Step 2

An invoice of \$500 (in local currency) is sent to the applicant. On payment of the invoice the local accrediting centre appoints a lead reviewer (from the in country accrediting centre) and co-reviewers from two accrediting centres.

### Step 3

The lead reviewer contacts the organization representatives and:

- Welcomes the organization to the review process;
- Informs them about the role of reviewers and asks for a proposed timetable for the written application, formal presentation, and preliminary accreditation events. A written application should be completed within 6 months of submitting letter of intent.

### Step 4

As part of the application, a formal presentation (via webinar) from the organization will be expected. This will allow for as many participants as possible and create dialogue around the review.

Reviewers will then provide written feedback on the application within 3 weeks to the lead reviewer. The lead reviewer will combine application feedback and provide to the organization within 4 weeks of the formal presentation.

### Step 5

The accreditation ceremony is to celebrate the accreditation and to give the centre the opportunity to demonstrate or showcase their efforts in how they meet the criteria. At the accreditation ceremony an agreement will be signed and a plaque and congratulation letter presented. At least one reviewer will be in attendance at the accreditation ceremony.

### Step 6

After the accreditation ceremony the lead reviewer will provide the centre with a written report highlighting good practice and opportunities/recommendations for improving the centres safety efforts.

### Step 7

A link to the application, supporting documents, reports and formal presentation are to be uploaded onto the PPSCN website by the in country accrediting centre.

### Step 8 - Re-accreditation

An accreditation has to be renewed after 5 years. The pre-requisites for that are the same as for the first application, with an emphasis on demonstrating the impact of your centre.

Annual reports from international support centres are mandatory and are managed by the local accrediting centre. There is currently no annual membership fee. If a PPSCN Support Centre does not continue to meet PPSCN accreditation standards their accreditation will cease.