

**5th Annual General Meeting
Wednesday 7 August 2019 9.30am ACST**

MEMBERS PRESENT	<p>Australia – Stan Salagaras (ASCF), Meegan Brotherton (ASCF), Michael Maxwell (Blacktown, NSW), Jacqueline Newsome (Liverpool, NSW), Denny Edwards (Toowoomba, Queensland)</p> <p>New Zealand – Tania Peters (SCFNZ), Hannah Shepherd (Stratford), Sarah Brown (Westland, arrived 12.07pm), Wayne Levick (Auckland), Saniya Thompson (Invercargill/Southland/Gore), Liz Lambert (Napier), Christine Renata (Central Hawke’s Bay)</p> <p>United States – Genia McKee (SCA, KIPRC), Steve Sparrow (SCA, KIPRC), John Grimes (Norfolk, Nebraska)</p>
OFFICERS	Tracey Earl (PPSCN Secretariat, NZ), Kim Tolotta (Public Officer, Australia)
APOLOGIES	Lauren Tamehana (Whanganui, NZ), Laurie Gabites (SCFNZ), Dan Martin (New Lennox, USA), Alana Rapson (Tauranga/Western Bay of Plenty, NZ), Michael Huey (Emory University, USA), Anita Adams (Western Kentucky University, USA)
PROXY VOTES	Lauren Tamehana (Whanganui, NZ), Laurie Gabites (SCFNZ), Dan Martin (New Lennox, USA), Alana Rapson (Tauranga/Western Bay of Plenty, NZ), Michael Huey (Emory University, USA), Anita Adams (Western Kentucky University, USA)

Item	Discussion	Action
1	<i>Welcome & Apologies</i>	
	<p>Tania Peters opened the meeting at 12.00pm NZ standard time.</p> <p>Tania Peters welcomed everyone and acknowledged the apologies as listed above.</p> <p>Meegan Brotherton called the roll.</p>	
2	<i>Meeting Procedures</i>	
	<p>Proxies Meegan Brotherton advised that the following people held proxies:</p> <ul style="list-style-type: none"> • Tania Peters – 3- Lauren Tamehana, Laurie Gabites, Alana Rapson • Genia McKee – 1 – Dan Martin • Steve Sparrow – 2 - Michael Huey, Anita Adams <p>A quorum was established.</p> <p>Confirmation of Minutes Motion: That the Minutes of the 2018 AGM held on 3/4 July 2018 are endorsed as a true and accurate record. There was no dissention Motion carried unanimously</p>	

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	<p>Rules Amendments</p> <p>Kim Tolotta (Public Officer) referred to the paper with the amendments which had previously been circulated, and asked if anyone had any questions about them.</p> <p>Motion: That the four (4) amendments to the PPSCN Constitution and Rules be adopted.</p> <p>There was no dissention Motion carried unanimously</p> <p>Note: The Public Officer will file the rule changes after the draft minutes of the 5th Annual General Meeting is published.</p>																	
3	<i>Board Report</i>																	
	<p>Tania Peters advised that the Board Report was circulated via email to members. Tania gave an overview of the Report.</p> <p>Motion: That the Board Report is accepted.</p> <p>Motion moved by: Tania Peters (NZ)</p> <p>Motion seconded by: Meegan Brotherton (Australia)</p> <p>There was no dissention Motion carried unanimously</p>																	
4	<i>Election</i>																	
	<p>2019 is an election year for the positions representing Accrediting Centres and Accredited Safe Communities. After in country voting the nominations for the Board are as follows:</p> <table border="1" data-bbox="277 1503 1292 1948"> <thead> <tr> <th data-bbox="277 1503 643 1604">Board Member to be Elected</th> <th data-bbox="643 1503 777 1604">2019</th> <th data-bbox="777 1503 972 1604">Name</th> <th data-bbox="972 1503 1292 1604">Organisation</th> </tr> </thead> <tbody> <tr> <td data-bbox="277 1604 643 1770">1 National Safe Community Accrediting Centre (to be Co-Chair of the Board)</td> <td data-bbox="643 1604 777 1770">4 year term</td> <td data-bbox="777 1604 972 1770">Stan Salagaras</td> <td data-bbox="972 1604 1292 1770">Australian Safe Communities Foundation Inc</td> </tr> <tr> <td data-bbox="277 1770 643 1906"></td> <td data-bbox="643 1770 777 1906"></td> <td data-bbox="777 1770 972 1906">Tania Peters</td> <td data-bbox="972 1770 1292 1906">Safe Communities Foundation New Zealand</td> </tr> <tr> <td data-bbox="277 1906 643 1948"></td> <td data-bbox="643 1906 777 1948"></td> <td data-bbox="777 1906 972 1948">Steve</td> <td data-bbox="972 1906 1292 1948">Safe Communities</td> </tr> </tbody> </table>		Board Member to be Elected	2019	Name	Organisation	1 National Safe Community Accrediting Centre (to be Co-Chair of the Board)	4 year term	Stan Salagaras	Australian Safe Communities Foundation Inc			Tania Peters	Safe Communities Foundation New Zealand			Steve	Safe Communities
Board Member to be Elected	2019	Name	Organisation															
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		Sparrow	America
1 Accredited Safe Community	4 year term	Michael Maxwell	Blacktown City, Australia
		Liz Lambert	Napier, New Zealand
		Dan Martin	New Lenox (USA)
<p>Motion: That the nominations for the Board following in country voting are duly elected. There was no dissention Motion carried unanimously</p>			
5	Close		
	<p>Tania Peters explained that as there are no financial accounts for the PPSCN at this stage there are no financial reports.</p> <p>Tania Peters formally closed the meeting at 12.14pm NZ standard time.</p> <p>Tania Peters offered the participants the opportunity for questions and general discussion.</p>		

Confirmed by:

Date: _____